

Please return a completed Hotel Reservation form within 15 October 2018 by fax/email to Reservations Department  
Tel: +66 2 656 0444 • Fax: +66 2 254 9988 • E-mail: [rsvn.groupbkkhb@ihg.com](mailto:rsvn.groupbkkhb@ihg.com)  
• Tel: +66 2 656 0444 • Fax: +66 2 656 0994

Name of guest: (Mr/Ms/Miss) _____ (First Name) _____ (Last Name) _____	
Company Name:	Position:
Tel:	Fax
Email:	
Date of Arrival:	Arrival Flight No./Time:
Date of Departure:	Departure Flight No./Time:
Check-in Date (check in time: 3:00 pm)	Check-out Date: (check out time: 12:00 pm)
<b>Room type: Grande Deluxe room</b>	
<input type="checkbox"/> Single occupancy: THB 6,500 net	<input type="checkbox"/> Double occupancy: THB 7,000 net
Sharing name (Mr / Ms / Miss) _____	
<ul style="list-style-type: none"> <li>• Rates are inclusive of 10% service charge and 7.7% applicable government tax per room per night</li> <li>• Rates are inclusive of international buffet breakfast at Espresso restaurant and free Wi-Fi in room</li> </ul>	
<b>Smoking preference / Bed type request:</b>	
<b>IMPORTANT NOTE – GUARANTEED POLICY:</b>	
Guest's credit card with expiry date is required to guarantee the room reservation and/or transfer request and the following cancellation charge will be imposed on your credit card:	
Credit card number _____	Expiry date _____
Card holder _____	
<ul style="list-style-type: none"> <li>• Credit card is required to guarantee your room upon making reservation. Cancellation can be made from 16 days or more before arrival date with NO penalty charge</li> <li>• From 15 days before arrival, the hotel will make one night deposit to your credit card. From this date to 8 days before arrival, any cancellation made will result in NO refund.</li> <li>• Cancellation made 7 days or less prior to arrival date, no-show, and/or early departure will result in full penalty charge of total room night to your card.</li> </ul>	
<b>ARRIVAL/DEPARTURE MEET &amp; GREET</b>	
- Benz S300 Class	THB 3,000 net per car per way (maximum 3 passengers)
- Benz Vito Van	THB 3,500 net per van per way (maximum 5 passengers)
<input type="checkbox"/> One way	<input type="checkbox"/> Round trip
	<input type="checkbox"/> Not required
<b>International Flight:</b> After retrieving your luggage, please proceed to the exit B or C and look for "Meeting Point at Gate no.5"	
Baggage claim no. 6-16, Exit customs clearance near belt 12 ("Exit B") and baggage claim no. 17-23, Exit customs clearance near belt 21 ("Exit C") then turn right and look for our Airport Concierge who will hold a hotel's signage reading InterContinental Bangkok and standing opposite the corner of Gate no. 5, Exit B	
Our airport representative with a sign "INTERCONTINENTAL BANGKOK" will be waiting to assist you. If Our Airport Representative could not be located, please contact Airport Information Counter for announcement or call us at <b>telephone: 02-656 0444 extension Concierge for assistance.</b>	
<ul style="list-style-type: none"> <li>• <b>The amendment of Limousine Service is required minimum 3 hours advance notice, late cancellation or a no-show charge will be applied to your credit card.</b></li> </ul>	