

Room Reservation Form

Please return a completed Hotel Reservation form within 15 October 2018 by fax/email to Reservations Department
Tel: +66 2 656 1555 • Fax: +66 2 254 9988 • E-mail: rsvn.groupbkkpc@ihg.com

Name of guest: (Mr/Ms/Miss) _____ (First Name) _____ (Last Name) _____	
Company Name:	Position:
Tel:	Fax:
Email:	
Date of Arrival:	Arrival Flight No./Time:
Date of Departure:	Departure Flight No./Time:
Check-in Date (check in time: 3:00 pm)	Check-out Date: (check out time: 12:00 pm)
Room type: Deluxe Room (28.5 sqm) <input type="checkbox"/> Single occupancy: THB 3,850 net <input type="checkbox"/> Double occupancy: THB 4,350 net Sharing name (Mr / Ms / Miss) _____ <ul style="list-style-type: none"> Rates are inclusive of 10% service charge and 7.7% applicable government tax per room per night Rates are inclusive of international buffet breakfast at Ginger restaurant and free Wi-Fi in room 	
Smoking preference / Bed type request:	
IMPORTANT NOTE – GUARANTEED POLICY: Guest's credit card with expiry date is required to guarantee the room reservation and/or transfer request and the following cancellation charge will be imposed on your credit card: Credit card number _____ Expiry date _____ Card holder _____ <ul style="list-style-type: none"> Credit card is required to guarantee your room upon making reservation. Cancellation can be made from 16 days or more before arrival date with NO penalty charge From 15 days before arrival, the hotel will make one night deposit to your credit card. From this date to 8 days before arrival, any cancellation made will result in NO refund. Cancellation made 7 days or less prior to arrival date, no-show, and/or early departure will result in full penalty charge of total room night to your card. 	
ARRIVAL/DEPARTURE MEET & GREET - Toyota Camry Hybrid THB 1,500 net per car per way (maximum 3 passengers) - Toyota Commuter THB 2,000 net per van per way (maximum 5 passengers) <input type="checkbox"/> One way <input type="checkbox"/> Round trip <input type="checkbox"/> Not required	
International Flight: After retrieving your luggage, please proceed to the exit B or C and look for "Meeting Point at Gate no.5" Baggage claim no. 6-16, Exit customs clearance near belt 12 ("Exit B") and baggage claim no. 17-23, Exit customs clearance near belt 21 ("Exit C") Our airport representative with a sign "HOLIDAY INN BANGKOK" will be waiting to assist you. If Our Airport Representative could not be located, please contact Airport Information Counter for announcement or call us at telephone: 02-656 1555 extension Concierge for assistance. <ul style="list-style-type: none"> The amendment of Limousine Service is required minimum 3 hours advance notice, late cancellation or a no-show charge will be applied to your credit card. 	